

Route Risk Assessments Guidance & Information for Drivers

April 2021

Background

In March 2021, National Express introduced a new safety policy relating to **route risk assessments**. From March 2021, National Express will hold a central register of all route risk assessments, which have been **reviewed and validated** by the Service Delivery Compliance team. As part of the submission process, operators were encouraged to **talk to drivers** to get your views on where there is **risk** on the routes operated: you are the people who will know and appreciate this most. This was also a consideration as part of the sign-off process.

What is a risk assessment?

A risk assessment is a thorough look at a workplace or activities carried out in the workplace to identify those activities, situations, processes, etc. that may cause harm, particularly to people.

After identification is made, risk is analysed and evaluated to understand how likely and severe the risk is. When this is done, consideration is given to what measures should be in place to effectively eliminate or control the harm from happening.

Under the National Express safety policy, route risk assessments should be reviewed every 12 months or when there is a significant change to the risk(s) identified.

Guidance for drivers

The purpose of a route risk assessment is to **identify and assess risk** and highlight those risks to the people delivering the activity/activities as part of their daily tasks. Therefore, as a driver you should:

- have **access** to the route risk assessment for the route(s) you drive
- be **familiar** with the content of the route risk assessment for the route(s) you drive
- **alert** your line manager to any risk(s) you are aware of along the route(s) you drive that **are not included** in the route risk assessment
- **alert** your line manager to any **new risks** you observe or experience on the route(s) you drive that are **not included** in the route risk assessment

What should you do next?

If you have access to route risk assessments, you have read them and you consider them to be an accurate assessment of the route(s) you drive, then you do not need to take any action.

If you do not have access to your route risk assessment **or you are concerned** that the route risk assessment does not fully address the risks you regularly observe or experience, please **notify your line manager immediately**.

If you have any questions, feedback or concerns about route risk assessments more generally, you can also email us at driver.feedback@nationalexpress.com

